

**TOWN OF WALLACE**  
**MONTHLY TOWN COUNCIL MEETING**  
**December 10, 2020**  
**6:00 pm**

The Wallace Town Council held its regularly scheduled monthly meeting in the Council Chambers at the Town Hall.

The following Governing Body members were present:

Charles C. Farrior, Jr., Mayor  
Council Member/Mayor Pro-Tem Wannetta Carlton  
Council Member Frank Brinkley  
Council Member Jeff Carter  
Council Member Francisco Rivas-Diaz  
Council Member Jason Wells

The following members of the Governing Body were absent:

NONE

Also Present were:

Larry Bergman, Town Manager	Anna Heath, Town Attorney
Jackie Nicholson, Town Clerk	Twig Rollins, Zoning and Code Enforcement Officer
David Bizzell, Parks & Recreation Director (via Zoom)	Sharon Robison, Library Director
Jimmy Crayton, Police Chief	Marlane Carcopo (via Zoom)
Shameshia Fennell, Finance (via Zoom)	Greg Cave (via Zoom)
Rod Fritz, Planning Director (via Zoom)	Sandy Forehand (via Zoom)

Mayor Charley Farrior called the regular meeting to order with a quorum of the governing body members present. Town Attorney Anna Heath gave the invocation.

The Pledge of Allegiance was recited.

Adoption of the Agenda

Mayor Farrior called for discussion of the agenda and asked if anything needed to be added or removed. Council Member Wannetta Carlton made a motion to adopt the agenda as proposed. The motion was seconded by Council Member Jason Wells and approved by unanimous vote.

### Public Comment Period

There were no comments from the public.

### Consent agenda

#### Minutes from the November 12, 2020 monthly meeting, and the November 23, 2020 continued meeting

Mayor Farrior called for discussion of the minutes. There being no additions or corrections Council Member Carlton made a motion to approve the minutes as submitted. The motion was seconded by Council Member Wells and approved by unanimous vote.

### Tax Report

Town Manager Larry Bergman presented the Tax Report for the period ending December 10, 2020 and said that collections were up. Payment plans received amounted to \$3,203.10 and foreclosures paid in the amount of \$10,145.27.

### Tax Releases

The following tax releases were presented for approval:

Account #	Name	Reason	Amount
2522	Minnie W. Bellamy	Late application for senior exemption	\$509.95
1025	Shirley F. Love	Late application for senior exemption	\$201.81
1819	Willie Mae Wiggins	Late application for senior exemption	\$155.00
3296	Ronald Fugunt	Forfeited after Hurricane Florence	\$17.24
3312	Vincent Craig King	Forfeited after Hurricane Florence	\$18.08
		Total	902.08

Council Member Wells made a motion to release the taxes as requested which was seconded by Council Member Francisco Rivas-Diaz and approved unanimously.

### Budget Amendments

Finance Director Shameshia Fennell presented budget amendment #6 for approval. Ms. Fennell stated that it is for a balance owed following the worker's comp audit and an error with the amount budgeted for equipment in the Police Department.

Council Member Frank Brinkley made a motion to approve budget amendment #6 which was seconded by Council Member Carlton and approved by unanimous vote.

## **Old Business**

### **Parks & Recreation Youth Athletics Discussion**

Manager Bergman explained the NCDHHS (North Carolina Department of Health and Human Services) has classified basketball as a high risk sport and does not recommend playing. However, the NCHSAA (North Carolina High School Athletic Association) is planning to play with strict guidelines including masks for all, players, coaches and spectators. Limits on the number of spectators does not include coaches, officials or staff. Parks & Recreation Director David Bizzell said they would use the same cleaning and sanitizing procedures as were used for volleyball. He also asked the Council for an opinion on registration fees, entrance fees and concessions. The conclusion was to start registration for a shorter season, reduce registration fees to \$20.00 in-town and \$30.00 out-of-town, no entrance fee and no concessions.

Council Member Brinkley made a motion to proceed with basketball season under the stated conditions. The motion was seconded by Council Member Rivas-Diaz and approved unanimously.

### **Adoption of Food Truck Ordinance**

Manager Bergman said the Food Truck Ordinance had been completed and has been placed on the Town's website and Facebook page. Food truck/food vendors at the Stockyard, which is in the Town's ETJ (Extra Territorial Jurisdiction) was discussed. The Council discussed and concluded that the Stockyard is separate from the intent of this ordinance as they have their own regulations and fees for Thursdays and Saturdays when they operate. The Ordinance would be applicable on days other than when the Stockyard is open. Attorney Heath will amend the ordinance to reflect that.

## **New Business**

### **Approval of 2021 Town Council Regular Meeting Schedule**

The 2021 regular meeting schedule was presented to the Council with all meetings to start at 6:00 pm. In the month of November the regular meeting night (2<sup>nd</sup> Thursday of each month) is the Veterans Day Holiday. The Council moved that meeting to Tuesday, November 9, 2021.

Council Member Carlton made a motion to approve the 2021 regular meeting schedule as amended which was seconded by Council Member Brinkley and approved by unanimous vote.

### Appointments to Boards and Commissions

Town Clerk Jackie Nicholson said there are some Council appointed Boards and Commissions that have vacancies or members whose terms are expired or expiring. Ms. Nicholson identified those individuals who have been contacted and are interested in continuing to serve. She added that last year when Diane McNamara was appointed as Chair of the ABC Board she agreed to serve for one year and that year has passed. Ms. McNamara did not want to remain Chair of the ABC Board.

Council Member Brinkley made a motion to re-appoint the following individuals as listed with term expiration dates:

#### **ABC Board**

Jimmy Tate Term exp. 2023

#### **Historic District Commission**

Harriet Farrior Term exp. 2024

#### **Recreation Commission**

Duane Blanton Term exp. 2024

#### **Airport Commission**

Robby McGowan Term exp. 2023

#### **Planning Board**

Gage King Term exp. 2023

Dwight Hall Term exp. 2023

The motion was seconded by Council Member Carlton and approved unanimously.

Mayor Farrior called for nominations for Chair of the ABC Board. Council Member Carlton made a motion to appoint Jimmy Tate as Chair. The motion was seconded by Council Member Wells and approved by a vote of 4:1 with Council Member Carter voting no.

### Selection of NCLM (North Carolina League of Municipalities) Voting Delegate

Mayor Farrior asked for a volunteer to be the Town's voting delegate on the proposed NCLM Legislative Police Goals and Council Member Rivas-Diaz volunteered.

Council Member Wells made a motion that Council Member Rivas-Diaz serve as the Town's voting delegate which was seconded by Council Member Carlton and approved by unanimous vote.

### Financial Reports

Finance Director Fennell presented the monthly financial reports and said that sales tax is lower than previous months but still strong increasing 4.72% over last fiscal year. She added that the HOPE (Housing Opportunities and Prevention of Evictions) has stopped taking applications due to the high demand and the six (6) months grace period for utilities ends February 28, 2021. They have been directing people to Duplin Christian Outreach Ministries.

### Disaster Reports

The report included the status of FEMA projects from Hurricane Matthew, Florence and Dorian to COVID-19.

### Council Reports

Council Member Carlton reminded everyone about the Mt. Calvary Center for Leadership Development offering COVID-19 Support Services including grocery assistance, transportation, medication delivery and COVID related supplies.

Council Member Wells said he saw where Beulaville was awarded two (2) CDBG (Community Development Block Grants) and wondered what they did since one is to update the Municipal Complex. He also said the David Jordan Above and Beyond Award needs to be a priority for 2021.

Council Member Brinkley said an anonymous individual wanted to pay water bills that have become past due.

Council Member Rivas-Diaz mentioned a pot hole on E. Hall St. by the tennis courts.

### Mayor's Report

Mayor Farrior said he and Twig Rollins, Code Compliance, met with the Rotary Club where Mr. Rollins explained what he does as the Town's Zoning and Code Compliance Officer. The Mayor asked for updates on the following:

- Hwy 117 landscapint – started putting the pine straw out
- Crepe Myrtles on Main St.- ordered
- Downtown Building Protection Program – no new applications have been received. Manager Bergman said a meeting with Twig Rollins and Anna Heath is scheduled for next week to discuss what the next formal action will be.

### Department Head Reports

Zoning and Code Enforcement Officer Rollins reported the he had picked up ninety-four (94) signs on power poles and in the right-of-way. He said he is getting some compliance where the individuals he's contacted have a plan and are making progress. Mr. Rollins said he and Planning Director Rod Fritz were taking the Zoning Certification Course through the School of Government in order to become Certified Zoning Officials.

Police Chief Jimmy Crayton said that the department is short-handed, with two (2) officers in training, and he, Capt. Morgan, Capt. Padgett and Detective Horning are covering shifts when necessary. He announced that Josh Moore was elected employee of the year and Sgt. Darrell

Blanton received the Chief's Award. The K-9 program is going to end. Chief Crayton cited several factors including the current handler is out for surgery and the dog will be inactive for months, the age of the dog, cost of the program as well as other factors..

Council Member Wells reported that the Fire Department has one (1) new member and one (1) applicant.

Planning Director Rod Fritz reported that he reviewed the Duke and EEG grant funding and has a meeting scheduled for Monday to consider trail options. He discussed the Boney Mill Grist Mill project with E.B. Pankuk at SHPO (State Historic Preservation Office).

Library Director Sharon Robison said the Friends of the Library is continuing its membership drive. Ms. Robison added that she spoke to the Rotary Club and received a donation from them. Plans for the Summer Program have begun with the hope that it can proceed as usual.

#### Town Manager's Report

Manager Bergman said he had completed the RFQ (Request for Qualifications) for the public safety building and both Chief Farrior and Chief Crayton okayed it, once it is reviewed by Town Attorney Anna Heath it will be distributed with a return date of January 8. The last major item for the website is uploading forms. Mr. Bergman said Tommy Herring has been making progress in meeting with the various property owners on the right-of-way.

With there being no other business to discuss at this time, Council Member Wells made a motion to continue the meeting on Thursday December 17, 2020 at 6:00 pm in the Council Chambers at Town Hall. The motion was seconded by Council Member Brinkley and approved by unanimous vote.

Respectfully submitted,

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Charles C. Farrior, Jr., Mayor

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Jacqueline Nicholson, MMC, NCCMC  
Town Clerk

**TOWN OF WALLACE  
BUDGET ORDINANCE AMENDMENT #6  
BATCH 34487  
FOR BUDGET 2020-2021**

BE IT ORDAINED by the Town Council of the Town of Wallace, North Carolina the following amendments be made to the budget for the fiscal year ending June 30, 2021:			
<b>Section I:</b>	<b>General Fund</b>		
<u>Revenues</u>			
<b>Account Number</b>	<b>Account Description</b>	<b>Decrease</b>	<b>Increase</b>
10-3010-500	Tax Discounts	\$579.00	
10-3670-010	NC Sales Tax Refund		\$2149.00
<b>Section II:</b>	<b>General Fund</b>		
<u>Expenditures</u>			
<b>Account Number</b>	<b>Account Description</b>	<b>Increase</b>	<b>Decrease</b>
10-4100-540	General Insurance	\$13.00	
10-4200-540	General Insurance	\$36.00	
10-4600-540	General Insurance	\$13.00	
10-4600-570	Miscellaneous	\$8.00	
10-5000-540	General Insurance	\$52.00	
10-5100-020	Salaries-Police Department		\$15,014.00
10-5100-071	401(k)	\$1,400.00	
10-5100-170	Maint/Repair-Vehicles	\$1,000.00	
10-5100-330	Department Supplies	\$1,000.00	
10-5100-335	Amunition/Firearms	\$768.00	
10-5100-540	General Insurance	\$449.00	
10-5100-740	Capital Outlay-Equipment	\$10,400.00	
10-5300-720	Capital Outlay-Training Facility	\$1,570.00	
10-5400-540	General Insurance	\$13.00	
10-5600-540	General Insurance	\$144.00	
10-6200-540	General Insurance	\$98.00	
10-6300-540	General Insurance	\$67.00	
10-6400-160	Maint/Repair-Equipment	\$180.00	
10-6400-540	General Insurance		\$627.00
	<b>Totals</b>	<b>\$17,790.00</b>	<b>\$17,790.00</b>
<b>Section III:</b>	<b>Water &amp; Sewer Fund</b>		
<u>Revenue</u>			
<b>Account Number</b>	<b>Account Description</b>	<b>Decrease</b>	<b>Increase</b>
30-3350-000	Miscellaneous Revenues		\$6,342.00
<b>Section IV:</b>	<b>Water &amp; Sewer Fund</b>		
<u>Expenditures</u>			
<b>Account Number</b>	<b>Account Description</b>	<b>Increase</b>	<b>Decrease</b>

30-8100-152	Utility Cut Repair	\$12,000.00	
30-8100-260	Advertising	\$400.00	
30-8100-540	General Insurance	\$166.00	
30-8200-080	Professional Services	\$5,423.00	
30-8200-150	Sewer System Maintenance		\$10,000.00
30-8200-450	Sewer-Contracted		\$2,000.00
30-8200-530	Dues and Subscriptions	\$27.00	
30-8200-540	General Insurance	\$135.00	
30-8300-325	Office Supplies	\$30.00	
30-8300-540	General Insurance	\$161.00	
	<b>Totals</b>	<b>\$18,342.00</b>	<b>\$18,342.00</b>
	<b>Grand Total</b>	<b>\$36,132.00</b>	<b>\$36,132.00</b>

**Section V: Copy to Finance Director:**

Copies of this budget amendment shall be delivered to the Finance Director for their direction in the disbursement of funds:

**Adopted this the 10<sup>th</sup> day of December, 2020**

Attest: \_\_\_\_\_  
Jacqueline Nicholson, Town Clerk

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Charles C. Farrior, Jr., Mayor